



## Job Description – Early Family Ministries Coordinator

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### Ministry Philosophy

Hope Church has a singular focus—helping people connect with God. We believe Jesus charged us to do this in the Great Commission (Matthew 28:19-20). Our vision is to reach as many people as possible through a multi-site approach that involves multiple locations served by a dynamic staff.

### Job Qualifications

- Character
  - Love for kids and a passion to help them understand the Gospel.
  - Solid walk with Christ.
  - Emotionally healthy person who can deal with conflict with grace and accept constructive feedback.
  - A teachable spirit with a desire to continuously improve professionally.
- Gifting & Skills
  - Strong relationships skills.
  - Ability to recruit volunteers and direct them.
  - Gifts of hospitality, service, and leadership are helpful.
  - Organizational skills to help plan campus activities and events as part of a team.
- Experience/Education
  - Experience working with volunteers and building teams.

### Job Duties & Expectations

- Regular tasks
  - In cooperation with Director of Early Family Ministries, assist with weekend preparations including volunteer recruitment & scheduling and curriculum preparations.
  - Lead weekend check-in responsibilities at Roshek Campus 2 to 3 Sundays a month.
  - Possible midweek opportunities at Kennedy and Roshek
- People
  - Interact with parents as they drop their kids off, building and nurturing parent relationships.
  - Recruit & equip volunteers.
- Organizational
  - Support synergy, appropriate commonality, and sharing across campuses within the Early Family Ministry.

### Reports To

Laurie Weinschenk

Average Hours 7-10 hours/week